



## **Purpose**

- Provide management and support for the effective coordination and development of Competition activities for Senior and Youth members.
- Availability as the key contact for matters concerning members of the Competition section of the Club

## **Qualifications**

- Financial member of Mullaloo Surf Life Saving Club
- Holder of a current and clear Police/Security clearance check

## **Scope of Accountability**

- Develop and implement operational plans within the portfolio to meet the strategic outcomes of the Club.
- Manage general competition equipment and equipment programs for competitors.
- Select and manage Team Managers to support the competition within the Youth and Senior Club membership
- Selection of teams, with the assistance of Team Managers and coaches, from competitors group
- Manage the entry process of competitors into competitions
- Manage competition touring teams
- Regular attendance at relevant meetings with effective contribution to the meeting process and decision making
- Establishment and management of Club subcommittees relevant to the portfolio
- Provide representation of the Club at relevant surf life saving forums
- Promotion of the Club to the community of Western Australia
- Direct liaison with counterparts at other surf life saving clubs
- Preparation of monthly and annual reports on activities within the portfolio
- Attend (either self or an appropriate delegate) and report to committee meetings relevant to the role:
  - Surf Sports Advisory Group

## **Reports To**

- Executive Manager – Surf Sports
- Surf Sports Advisory Group

## **Direct Reports**

- All club Officers providing services to the portfolio:
  - Section Captains/Managers
  - Competition Equipment Officer
  - Senior Competition Officials
- Chairpersons of subcommittees operating within the portfolio:
  - Surf Sports Competition Group
  - Touring Team Committee



*Safety, respect, excellence, integrity and unity.*

### Key Performance Indicators

- Effective management of the Competition portfolio providing members with a range of competitive experiences appropriate to age and ability
- Efficient coordination of key activities including, but not limited to, Club competitions, interclub and State Championship competitions
- Efficient coordination of qualified Competition Officials and Water Safety personnel for interclub competition
- Promotion and participation of representation of the Club at state, national and international competition events, within and outside surf lifesaving.
- Promotion of member participation in the full range of competition disciplines including team events.
- Effective contribution to a safe and healthy environment for all aspects of surf club activities.
- Development and support for a team of supporting members to assure continuity and extension of the portfolio, including suitable succession plans.
- Attend relevant meetings.
- Attend (either self or an appropriate delegate) relevant Surf Life Saving forums as club representative.
- Attend committee meetings relevant to the portfolio:
  - Surf Sorts Advisory Group
  - Surf Sorts Competition Group
  - Touring Team Committee
- Timely and accurate monthly and annual reports
- Accurate reporting on the full range of Competition activities
- Provision of accurate and timely information to competition members through the club Officers serving the portfolio

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Name

Signature

Date